

A. Transaction Code

- mandatory on all records
- will always be EBL

B. Transaction Date

- mandatory on all records
- timestamp for creation of this file
- YYYYMMDD00:00:00 (year, month, day, time)

C. Sender ID

- mandatory on all records
- ATCO company GST Number

D. Receiver ID

- mandatory on all records
- ID assigned to the retailer
- usually the GST Number

E. Statement Company

- mandatory on all records
- code for the statement company
  - 1 – ATCO Gas
  - 2 – ATCO Electric

F. Statement Account Token

- mandatory on all records
- statement account number

G. Record Type

- mandatory on all records
- details the type of record in that line
- **A. Statement Account Header**
  - one record for each statement account
  - information about the overall statement account
  - contains all of the following:
    - Statement Company Name (X)
    - Customer Name (Y)
    - Previous Statement Date(Z)
    - Previous Balance (AA)
    - Net Statement Account Single Date Activity Amount (includes GST) (AB)
    - Net Service Account Charge Amount (includes GST) (AC)
    - Net Service Account Charge Amount Covered By BPP(AD)
    - Net Service Account BPP Requests (AE)
    - Net Amount Due (includes GST) (AF)
      - = previous balance
      - + Net Statement Account Single Date Activity
      - + Net Service Account Charge Amount
      - Net Service Account Charge Amount Covered By BPP
      - + Net Service Account BPP Requests
    - Net GST Amount (information only) (AG)
    - Statement Due Date (AH)

**B. Statement Account Single Date Activity**

- One record for each financial activity occurring at the statement account level
  - one time charges (new and cancelled)
  - payments (new and cancelled)
  - service account transfers
  - etc.
- contains all or any of the following:
  - Activity date (R)
  - Activity Type Code (S)
  - Cancel Indicator (I)
  - Amount (includes GST) (AI)
  - GST Amount (information only) (AJ)
  - GST Registration ID (AK)
  - Transfer Statement Account Company (to or from) (AM)
  - Transfer Statement Account Number (AN)
  - Transfer Service Account Company (service account being transferred) (AP)
  - Transfer Service Account Number

**C. Service Account Header**

- one record for each service account
- overall summary for service acct, with identifying service acct information included
- contains all or any of the following:
  - Utility type (H)
  - Service Account Company (I)
  - Service Account Number (J)
  - Service Account Company Name (AQ)
  - Service Address (AR)
  - Service Description (light type etc.) (AS)
  - Site ID (AT)
  - Customer Reference (AU)
  - Operating As Name (AV)
  - Service Account Begin Date (AW)
  - Service Account End Date (AX)
  - New Account Indicator (AY)
  - Final charge Indicator (AZ)
  - Net Service Account Charge Amount (includes GST) (AC)
  - Net Service Account Charge Amount Covered By BPP (AD)
  - Net Service Account BPP Requests (AE)
  - Net Service Account Amount (includes GST) (AF)
    - = Net Service Account Charge Amount
    - Net Service Account Charge Amount Covered By BPP
    - + Net Service Account BPP Requests
  - Net Service Account GST Amount (information only) (AG)

**D. Service Account Single Date Activity**

- one record for each financial activity occurring at the service account level
  - one time charges (new and cancelled)
  - Reconnect charge
  - Etc.
- contains all or any of the following:
  - Utility Type (H)
  - Service Account Company (I)
  - Service Account Number (J)
  - Activity Date (R)

Activity Type Code (S)  
Cancel Indicator (I)  
Amount (includes GST) (AI)  
GST Registration Number (AJ)  
Budget Plan Indicator (AL)

**E. Service Account Charge Period Header**

- one record for each charge period for a service account
- overall information about the charge period
- contains all or any of the following:
  - Utility Type (H)
  - Service Account Company (I)
  - Service Account Number (J)
  - Charge From Date (L)
  - Charge To Date (M)
  - REA Name (BA)
  - Breaker Setting Name (BB)
  - Net Service Account Charge Period Amount (includes GST) (AC)
  - Net Service Account Charge Period Amount Covered By BPP (AD)
  - Net Service Account Charge Period BPP Requests (AE)
  - Net Service Account Charge Period Amount (includes GST) (AF)
    - = Net Charge Period Amount
    - Net Charge Period Amount Covered By BPP
    - + Net Charge Period BPP Requests
  - Net Charge Period GST Amount (information only) (AG)

**F. Measured Usage**

- one record for each usage detail for a service account charge period
- each UOM will have a separate record
- a meter exchange during a charge period would result in 2 usage period records
- measured or calculated usage only – no billing minimum or contract minimum
- contains all or any of the following:
  - Utility Type (H)
  - Service Account Company (I)
  - Service Account Number (J)
  - Charge From Date (L)
  - Charge To Date (M)
  - Usage From Date (O)
  - Usage To Date (P)
  - Unit of Measure (UOM) (Q)
  - Cancel Indicator (I)
  - Usage Quantity (BC)
  - Usage Calculation Code (BD)
  - Meter Number (BE)
  - From Read (BF)
  - From Read Code (BG)
  - To Read (BH)
  - To Read Code (BI)
  - Bill Multiplier (BJ)

**G. Recurring Charge Header**

- one record for each charge period (as opposed to one time charge) for the charge period
- there may be multiple, if there are several price schedules assigned during the charge period

- contains all or any of the following:
  - Utility Type (H)
  - Service Account Company (I)
  - Service Account Number (J)
  - Charge From Date (L)
  - Charge To Date (M)
  - Charge Rate Code (N)
  - Activity Date (R)
  - Activity Type Code (S)
  - Cancel Indicator (T)
  - Amount (includes GST) (AI)
  - GST Amount (information only) (AJ)
  - GST Registration Number (AK)
  - Budget Plan Indicator (AL)
  - Usage Quantity (BC)
  - From Reading (BF)
  - Contract Quantity (BO)
  - Contract UOM (BP)
  - Contract End Date (BQ)

#### **H. Charge Details**

- one record for each step of each component of each new charge
- cancelled charges will not include these details
- contains all or any of the following:
  - Utility Type (H)
  - Service Account Company (I)
  - Service Account Number (J)
  - Charge From Date (L)
  - Charge To Date (M)
  - Charge Rate Code (N)
  - Activity Date (R)
  - Activity Type Code (S)
  - Cancel Indicator (T)
  - Component From Date (U)
  - Component to Date (V)
  - Component Sequence Number (W)
  - Component Rate Code (BK)
  - Component Type Code (BL)
  - Component Step Number (BM)
  - Amount (AI)
  - Billed Usage Quantity (BN)
  - Contract Quantity (BO)
  - Contract UOM (BP)
  - Contract End Date (BQ)

#### **I. External Usage**

- this record type will only be used if the company sending the EBL is itself the Retailer (example – ATCO Energy)
- one record for each detail received since the last statement
- cannot have been displayed on a statement
- will only display records that are for the period where the service account is active
- each UOM will have a separate record
- contains all or any of the following:
  - Utility Type (H)

Service Account Company (I)  
Service Account Number (J)  
Usage From Date (O)  
Usage To Date (P)  
UOM (Q)  
Cancel Indicator (T)  
Usage Qty (BC)  
Usage Calc Code (BD)  
Meter Number (BE)  
From Read (BF)  
To Read (BH)  
Billing Multiplier (BJ)

#### H. Utility Type

- the type of utility detailed in the line
  - EL = Electric
  - NG = Natural Gas
- show in all or any of the following record types

C	F
D	G
E	H

#### I. Service Account Company

- company code for the service account detailed in the line
- shows in any or all of the following records:

C	F
D	G
E	H

#### J. Service ID

- Premise Token for electric lights
- Site ID for metered electric accounts
- Service ID prefaced by an A for natural gas
- shows in any or all of the following records:

C	F
D	G
E	H

#### K. Service Account Number

- service account token
- shows in any or all of the following records:

C	F
D	G
E	H

#### L. Charge From Date

- from date of the charge detailed in this line
- shows in any or all of the following records:

E	G
F	H

#### M. Charge To Date

- to date of the charge detailed in this line

- shows in any or all of the following records:
  - E
  - F
  - G
  - H

N. Charge Rate Code

- rate code of the charge detailed in this line
- shows in any or all of the following records:
  - G
  - H

O. Usage From Date

- from date of the usage detailed in this line
- shows in any or all of the following records:
  - F

P. Usage To Date

- to date of the usage detailed in this line
- shows in any or all of the following records:
  - F

Q. UOM

- unit of measure
  - GJ            Gigajoules (natural gas)
  - KWH         Kilowatt Hour (electric)
  - KW           Kilowatt (electric)
  - KVA          Kilovolt Amperes (electric)
- shows in any or all of the following records:
  - F

R. Activity Date

- the create date or any activity in the file
- currently the activity date does not print for cancelled late pay fees. This issue has been noted and is scheduled to be fixed.
- shows in any of all of the following records:
  - B            G
  - D            H

S. Activity Type Code

- the type of activity being recorded
- see attached for a list of the type codes
- shows in any or all of the following records:
  - B            G
  - D            H

T. Cancel Indicator

- indicates whether the item in the line was cancelled or not
- Y = yes    N = no
- shows in any or all of the following records:
  - B
  - D
  - F

## G

### U. Component From Date

- the from date for the rate component in this line
- will be the same as the From Charge Dates unless there is a rate change
- this is the only way a rate change is identified on the Electronic Statement
- shows in any or all of the following records:  
H

### V. Component To Date

- the to date for the rate component in this line
- will be the same as the Charge To Date unless there is a rate change
- this is the only way a rate change is identified on the Electronic Statement
- shows in any or all of the following records:  
H

### W. Component Sequence Number

- the order that the charges were calculated
- shows in any or all of the following records:  
H

### X. Statement Company Name

- name of the company responsible for the electronic statement
- shows in any or all of the following records:  
A

### Y. Customer Name

- name of the customer that the electronic statement is being sent
- shows in any or all of the following records:  
A

### Z. Previous Statement Date

- date of the last statement
- if this is a new statement this date will be the last statement date for this statement cycle
- shows in any or all of the following records:  
A

### AA.Previous Balance

- previous balance on the last statement sent to this customer
- will be blank if this is a new statement
- shows in any or all of the following records:  
A

### AB. Net Single Date Activity Amount (Includes GST)

- a single date activity is a transaction that will occur only once
- it will occur only at the statement account level
- examples of single date activities are
  - payments
  - transfers
  - etc.
- this column displays total amount of all the single date activities
- shows in any or all of the following records:

A

AC. Net Service Account Charge Amount (Includes GST)

- these are the actual charges the levels below
- shows in any or all of the following records:
  - A
  - C
  - E
- in record type A this will be the total at the statement account level of all Service Account charges
- in record type C this will be the total at the service account level
- in record type E this will be the total at the charge level

AD. Net Service Account Amount Covered By BPP

- the total calculated charges that are covered by BPP
- currently we do not offer BPP in the EBL format
- shows in any or all of the following records:
  - A
  - C
  - E
- in record type A this will be the total at the statement account level
- in record type C this will be the total at the service account level
- in record type E this will be the total at the charge level

AE. Net Service Account BPP Requests

- the total amount of the BPP requests
- currently we do not offer BPP in the EBL format
- shows in any or all of the following records:
  - A
  - C
  - E
- in record type A this will be the total at the statement account level
- in record type C this will be the total at the service account level
- in record type E this will be the total at the charge level

AF. Net Amount Due

- this is the total amount owing on the statement
- shows in any or all of the following records:
  - A
  - C
  - E
- in record type A this will be the total at the statement account level
- in record type C this will be the total at the service account level
- in record type E this will be the total at the charge level

AG. Net GST Amount

- information only
- is the total amount of the GST
- shows in any or all of the following records:
  - A
  - C

E

- in record type A this will be the total at the statement account level
- in record type C this will be the total at the service account level
- in record type E this will be the total at the charge level

AH. Due Date

- date the electronic statement is due
- shows in any or all of the following records:  
A

AI. Amount

- individual amounts occurring within a single line
- shows in any or all of the following records:  
B  
G  
H
- in record type B this will be the total at the statement account level
- in record type G this will be the total at the recurring charge level
- in record type E this will be the total at the charge detail level

AJ. GST Amount

- information only
- GST calculated at the recurring charge level
- shows in any or all of the following records:  
B  
D  
G
- in record type B this will be the GST at the statement account level
- in record type D this will be the GST at the service account level
- in record type G this will be the total GST at the recurring charge level

AK. GST Registration Number

- GST number for the statement account company
- shows in any or all of the following records:  
B  
G
- in record type B this will be the GST at the statement account level
- in record type G this will be the total GST at the recurring charge level

AL. BPP Indicator

- indicates whether the charge is covered by BPP or not
- currently we do not offer BPP in the EBL format  
Y = Yes  
N = No
- shows in any or all of the following records:  
D  
G
- in record type D this will be the GST at the service account level
- in record type G this will be the total GST at the recurring charge level

AM. Transfer Statement Account Company

- company code for the statement account that is receiving the transferred service accounts

- shows in any or all of the following records:  
B

AN. Transfer Statement Account Number

- statement account number the service account is coming from
- shows in any or all of the following records:  
B

AO. Transfer Service Account Company

- company code for the statement account that is receiving the transferred service accounts
- shows in any or all of the following records:  
B

AP. Transfer Service Account Number

- service account number being transferred
- shows in any or all of the following records:  
B

AQ. Service Account Company Name

- service account company name
- shows in any or all of the following records:  
C

AR. Service Address

- service account address
- shows in any or all of the following records:  
C

AS. Service Description

- additional service address information
- examples are:
  - light type description
  - unmetered device type
  - etc.
- shows in any or all of the following records:  
C

AT. Site ID (Electric Only)

- Site ID attached to the service account
- shows in any or all of the following records:  
C

AU. Customer Reference

- reference number picked up from the service account
- shows in any or all of the following records:  
C

AV. Operating As Name

- name number picked up from the service account
- shows in any or all of the following records:  
C

AW. Service Account Begin Date

- date the service account was set up
- shows in any or all of the following records:  
C

AX. Service Account End Date

- date the service account was ended
- shows in any or all of the following records:  
C

AY. New Account Indicator

- indicates if this is the first time the account has stated on this account
- shows in any or all of the following records:  
C

AZ. Final Charge Indicator

- indicates whether this is a final charge or not
- shows in any or all of the following records:  
C

BA. REA Name (Electric Only)

- name of the REA
- shows in any or all of the following records:  
E

BB. Breaker Setting Name (Electric Only)

- breaker size
- shows in any or all of the following records:  
E

BC. Usage Quantity

- usage registered at the KW and kW.h level
- check UOM column to see what usage this is recording
- shows in any or all of the following records:  
F  
G (energy for cancelled charge only)

BD. Usage Calculation Code

- how the usage was calculated
- see attached for list of codes
- shows in any or all of the following records:  
F

BE. Meter Number

- shows in any or all of the following records:  
F

BF. From Read

- shows in any or all of the following records:

- F
- G (energy for cancelled charge only)

BG. From Read Code

- see list attached
- shows in any or all of the following records:  
F

BH. To Read

- shows in any or all of the following records:  
F

BI. To Read Code

- see list attached
- shows in any or all of the following records:  
F

BJ. Bill Multiplier

- shows in any or all of the following records:  
F

BK. Component Rate Code

- rate codes for all the different component
- shows in any or all of the following records:  
H

BL. Component Type Code

- type codes for all the different component
- see attached list
- examples include:  
customer charge  
demand charge  
riders  
taxes  
etc
- shows in any or all of the following records:  
H

BM. Component Step Number

- rate step that the component was calculated on
- most will be calculated on step 1
- shows in any or all of the following records:  
H

BN. Billed Step Usage Quantity

- the amounts charged at the component level
- shows in any or all of the following records:  
H

BO. Contract Quantity (Electric Only)

- total for a monthly charge, only if a contract exists for this rate.
- shows in any or all of the following records:

G  
H

BP. Contract Unit of Measure (Electric Only)

- could be the following:
  - DOLR – Dollar
  - KW – Kilowatt
  - KWH – kilowatt hour
  - Etc.
- only if contract exists for this rate
- shows in any or all of the following records:
  - G
  - H

BQ. Contract End Date (Electric Only)

- end date of the contract
- only if contract exists for this rate and it has ended
- shows in any or all of the following records:
  - G
  - H